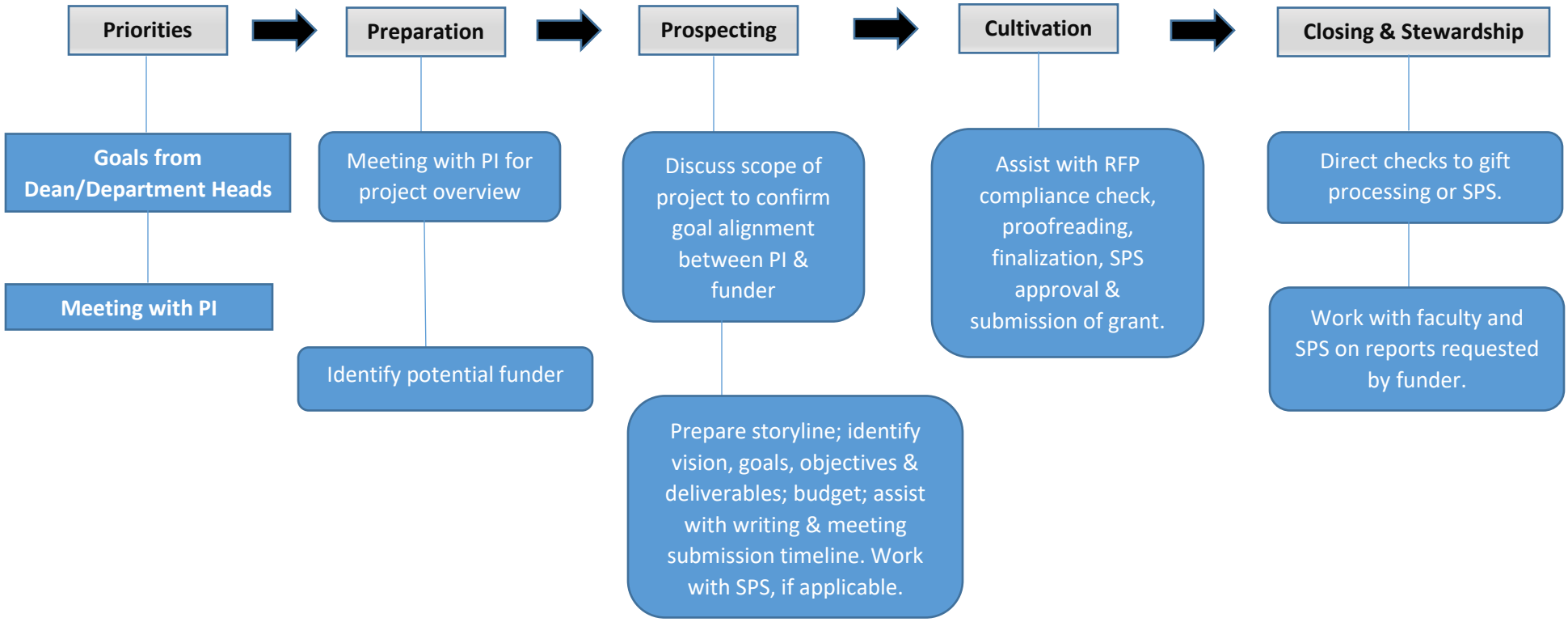Office of Foundation Relations Process Overview