

***PURDUE ALUMNI CLUB OF
TIPPECANOE COUNTY
CALLOUT***

WELCOME & BOILER UP!



**PURDUE FOR LIFE
FOUNDATION**

Our Events

2024– 2025 Calendar Year

- Lafayette Aviators Game
- Exploration Acres Fire Pit
- Prophetstown Boo at the Barn (Service)
- Lafayette Christmas Parade
- Wreaths Across America (Service)
- Purdue @ IU Watch Party
- Memorial Day Flag Placing (Service)
- Scholarship Celebration
- Annual Dinner

Your Current Clubs Team

Current Board Roster

Andrew Stainko, President

Alison Stoddart, Vice-President

Vacant, Social Media

Logan Marshall, Community Service

Dave Gertsmeier, Treasurer

Jessica Harvey, Scholarship

Vacant, Secretary

Vacant, Events

Terms: 2-year terms with 4 positions up for election each year. Once a month meetings.

***Vacant starting in July 2025**

Board Position Descriptions

Leaders of the Club's Initiatives – Engaging Alumni, Friends, and Fans of Purdue

■ President

- Active member of PAA; Maintains the operations of the club; Encourage membership; Preside at all meetings; Maintain contact with PFLF; Represent the club at local events; Name on club's bank account; Oversee club's email inbox

■ Secretary

- Active member of PAA; Maintains minutes of club meetings; Submit Event Requests/Email Requests/Game Watch Requests/Newsletter Requests/Website Updates

■ Treasurer

- Active member of PAA; Responsible for money, fees, receipts, bill payment, fundraising; Submitting quarterly financial reports to PFLF; Maintaining the club's bank account and budget; Oversee the club's scholarship (if applicable)

Board Position Responsibilities

Board Members are expected to have PAA Membership - \$79 annually or \$1,250 Lifetime

- **Term Limits**

- May serve for two-, three-, or four-year terms – club can decide
- Maximum of two terms served back-to-back

- **Elections**

- Up to the club to decide the process

- **Time Commitment**

- Approximately three to five hours a month depending on the number of events the club is hosting

- **Meetings**

- Board will determine how often to meet – most meet once a month either in person or virtually

Annual Requirements for Clubs

- Submit signed Purdue Alumni Club Agreement
- Submit Leadership Roster
- Each club leader will submit the Statement of Integrity & Volunteer Conduct Expectations form
- Hold a minimum of three events annually (July 1 – June 30)
- Direct all communication through the PFLF email system. Use PFLF's event registration system for all events that require payment and/or registrations
- Abstain from utilizing other event registration systems; keeping mass lists of contact information of alumni; and outside webpages. Any data you encounter because of your role as a volunteer is the property of the PFLF. This is to protect constituent data and keep compliance with PFLF data policies
- Establish a social media presence
- Use PFLF-branded logos
- Use club funding responsibly
- Abstain from collecting club dues
- Make a concerted effort to send at least one board member to the Alumni Leaders & Volunteer Conference
- Make a concerted effort to have at least one board member attend the monthly club leaders forum

Club Recognition Program & Dues Sharing

How We Help Fund Your Club

■ Gold/Silver/Bronze Levels

- 8 Events – Gold/Engagement Funds/Scholarship Funds
- 5 Events – Silver/Engagement Funds/Scholarship Funds
- 3 Events – Bronze/Engagement Funds
- *Based on the fiscal year calendar for Purdue – July 1 – June 30*

■ Engagement Funds

- Based on the number of PAA members in the club area
 - Gold - \$2.50 per PAA member and \$500 operational Funds/\$1,000 to the Scholarship Fund
 - Silver - \$1.50 per PAA member and \$500 operational funds/\$600 to the Scholarship Fund
 - Bronze - \$500 flat fee payment

■ Event Registration Fees

- Events with fees – clubs may keep excess fees in their bank account after all expenses are paid or donate it to the scholarship account

Interested in Joining our Board?

Contact our President!

Andrew Stainko

a.stainko@gmail.com

Andrew will schedule a meeting for us to get to know you a little more and answer any questions that you may have.

Elections will be in June during our Annual Dinner. An exact date will be distributed within 2 weeks of the callouts. You do NOT have to be present to be elected, we just ask that you share a quick paragraph about yourself and why you want to join the board.



PURDUE ALUMNI

TIPPECANOE COUNTY

QUESTIONS?



**IT'S A PRIVILEGE TO BE A
BOILERMAKER**