

PURDUE ALUMNI CLUB OF _____ GUIDING PRINCIPLES

ARTICLE 1 // NAME & PURPOSE

Section 1: The name of this organization shall be the Purdue Alumni Club of _____ (hereafter referred to as “the club”). The club area consists of alumni living in a geographic location pre-determined by Purdue for Life Foundation (generally a 50-mile radius or specific counties).

Section 2: The purpose of this alumni club is to advance the mission of Purdue University in partnership with the Purdue for Life Foundation to inspire the well-being in the lives and global communities of all Purdue alumni, students, and friends while advancing Purdue University through deepening the sense of value experienced in continued association with the university. **Alumni clubs and the Purdue for Life Foundation help alumni, friends, and fans of Purdue University stay connected, get involved, and give back.**

Section 3: The club provides equal opportunities to all alumni and friends regardless of race, color, creed, gender, sexual orientation, age, national origin, ancestry, ability, marital status, pregnancy, political affiliation, identity as a veteran, military service membership, degree obtainment, or any other basis prohibited by state or federal laws.

ARTICLE 2 // PARTICIPATION & MEMBERSHIP

Section 1: Participation in the club is open to any graduate of any campus of Purdue University and any person who has an affinity to Purdue or who wishes to support Purdue.

Section 2: Only members of the Purdue Alumni Association shall have the right to serve as directors and officers, or to be able to nominate individuals to serve in those positions. All club participants are encouraged to become members of the Purdue Alumni Association.

ARTICLE 3 // CLUB LEADERSHIP

Section 1: The leadership (“board”) of this club comprises volunteers who are formally recognized as those who are making a commitment to run the club or those who are serving as project or committee chairs.

The leadership shall be elected for a term of 1 year. A maximum of 2 consecutive terms for the same office may be served by any individual. The retiring president shall serve as an ex-officio member of club leadership. All new terms begin on July 1.

Between annual elections, the leadership shall, by a majority vote of its members, fill all vacancies that occur due to resignation, expulsion, or other reasons.

Section 2: Club leadership members are expected to attend all official meetings where business is conducted. The leadership has the right to set minimal attendance expectations.

Section 3: It is the obligation of each leader, committee member, or volunteer to fully disclose any direct or indirect interest in financial transactions or other issues coming before the board. Thereafter, the leader, committee member, and volunteer must refrain from voting on or discussing matters related to that issue so as to avoid a conflict of interest. Signatures are required on an annual basis.

Section 5: Each leader, committee member, and additional volunteers will abide by Purdue University's Statement of Integrity and Volunteer Conduct & Expectations. Signatures are required on an annual basis.

ARTICLE 4 // RESPONSIBILITIES OF LEADERSHIP

Section 1: The president will be responsible for coordinating the club. The president shall preside at all meetings of the club leadership and at all club or special meetings when the proceedings are of a business nature. The president shall oversee all official club activities, finances, and yearly programming.

Section 2: The vice president will serve in the absence of the president, and in most cases, agree to serve as president in their next term.

Section 3: The secretary will record the minutes of all meetings and preserve all written reports.

Section 4: The treasurer will be responsible for handling money, receipts, and payment of bills for the club. The treasurer shall communicate to the club membership in writing the financial status at least once per year and initiate an annual review of finances following the end of each fiscal year. The treasurer will deposit all club funds in the name of the club in a bank account approved by leadership. At the expiration of the treasurer's term of office, all funds, records, papers, and other club property shall be transferred to his or her successor. See quarterly financial report.

ARTICLE 5 // COMMITTEES

Section 1: Standing and special committees shall be appointed annually by club leadership. Such committees may include fundraising, scholarship, events, athletics, and communications.

ARTICLE 6 // MEETINGS AND ACTIVITIES

Section 1: A minimum of three activities will be held annually and open to all alumni and friends in the club area. See club status levels. The purpose of all club activities is to expand regional engagement to benefit and advance Purdue University.

Section 3: Regular meetings of the club leadership shall be held at a time designated by the president. Other meetings and activities shall be organized to coincide with the goals outlined in Article I, Section 2.

Section 4: Business meetings shall be held at least once each year and at such additional times as the club leadership shall deem necessary. A good faith effort shall be made to notify all alumni and friends 30 days prior to holding such meetings.

Section 5: One meeting each year shall be designated as the annual meeting for the election of club leadership.

ARTICLE 7 // RULES OF ORDER GUIDELINES

Section 1: The current edition of *Robert's Rules of Order, Newly Revised* shall be used as a guideline for the basis of authority for the club and in cases not covered by the bylaws. However, if these rules hinder proceedings, members may vote to set aside the rules for greater expediency. If there are any objections

to forgoing the rules, a majority of present members must agree to lay them aside.

ARTICLE 8 // DISSOLUTION

Section 1: The club may be dissolved for one of the following reasons:

- The board of directors notifies Purdue for Life Foundation in writing of its desire to dissolve.
- The club fails to have an activity for two consecutive years following the date of the most recent activity reported to Purdue for Life.
- The club does not fulfill the purpose stated in Article 1, Section 2.
- The club fails to meet PFLF expectations as lined out in the annual Alumni Club Agreement and in Article 1.

Section 2: In the event of club dissolution, all of its assets and net income, current and accumulated, remaining after the payment of its debts, obligations, and claims shall be transferred to and become the property of the Purdue for Life Foundation.

ARTICLE 9 // STATEMENT OF NONDISCRIMINATION

Section 1: The alumni club does not discriminate on the basis of race, color, creed, gender, sexual orientation, age, national origin, ancestry, ability, marital status, pregnancy, political affiliation, identity as a veteran, military service membership, or any other basis prohibited by state or federal laws.